



Shaftesbury C of E Primary School
(Part of the Southern Academy Trust)

Mobile Phone Statement

This statement was adopted by the Governing Body

In April 2019

It will be reviewed annually

MOBILE PHONE STATEMENT

Introduction

At Shaftesbury C of E Primary School the welfare and well-being of our pupils is paramount. This policy on the use of mobile phones in school and whilst with children has been drawn up in the best interests of pupil safety and staff professionalism.

Related policies

- Child Protection policy
- Staff Code of Conduct
- Educational Visits
- Behaviour Policy
- Anti-Bullying Policy
- E-safety policy

Use of mobile phones

Pupils:

- Pupils are not permitted to have mobile phones at school or on trips
- If in the rare event of a parent wishing for his/her child to bring a mobile phone to school to contact the parent after school or to track them on their walk to and from school: the parent must complete the permission slip in Appendix 1, the phone must be handed in, switched off, to the front office first thing in the morning and collected from the office by the child at home time (the phone is left at the owner's own risk).
- Mobile phones brought to school without permission will be confiscated and must be collected by the parent.
- Sexting involves images or videos which are indecent or of a sexual nature, generated by children under the age of 18 or of children under the age of 18, shared by mobile phone, handheld device or website. Instances of sexting will be fully investigated following procedures set out in August 2016 guidance; Sexting in Schools and Colleges; responding to incidents and safeguarding young people.

https://www.gov.uk/government/uploads/system/uploads/attachment_data/file/551575/6.2439_KG_NCA_Sexting_in_Schools_WEB_1_.PDF

Staff:

It is recognised that it is the enhanced functions of many mobile phones that cause the most concern, and which are most susceptible to misuse. Misuse includes the taking and distribution of indecent images, exploitation and bullying. It is also recognised that mobile phones can cause an unnecessary distraction during the working day and can be intrusive when used in the company of others. When mobiles

phones are misused it can impact on an individual's dignity, privacy and right to confidentiality. Such concerns are not exclusive to children and young people; hence there is a duty to protect the needs and vulnerabilities of all. It is appreciated that it can be very difficult to detect when such devices are present or being used, particularly in relation to enhanced functions, such as cameras. The use of all mobile phones is therefore limited, regardless of their capabilities. The aim is to avoid distraction and disruption of the working day, and to minimise the opportunities for any individual to make any covert images or misuse functions in any other way.

- Staff must have their phones on 'silent' or switched off during class time.
- Staff may not make or receive calls during teaching time. If there are extreme circumstances (e.g. acutely sick relative) the member of staff will have made a member of Leadership aware of this and can have their phone in case of having to receive an emergency call.
- Use of phones must be limited to non-contact time when no children are present.
- Phones must be kept out of sight (e.g. drawer, handbag, pocket) when staff are with children.
- Calls/ texts must be made/ received in private during non-contact time.
- Phones must not be used to take photographs of children or to store their personal data.
- A school mobile will be carried to sporting fixtures away from school or on an educational visit for contacting parents in the event of an emergency.
- In the event of an unplanned school closure (i.e. snow closure or a heating failure) the Teachers 2 Parents and Parent Pay system will be used to send each family a text message informing them of the change of circumstances. The news feed on the website will also be updated. It is therefore imperative that parents supply school with at least one up-to-date mobile number.

Parents & other visitors:

- We request that parents do not use mobile phones in the school building or grounds.
- Mobile phones must never be used to take photographs in the school building or grounds. We very much appreciate our parents' support in implementing this policy in order to keep your children/ our pupils safe.

Shaftesbury C of E Primary School

Mobile Phone Statement



Inspire Learn Achieve

Name:

Class:

I confirm that my child needs to bring his/her mobile phone in to school due to “exceptional circumstances” as outlined below:-

.....
.....

Please note that we cannot take responsibility for your child’s mobile phone if they do not follow the correct procedure for handing it in.

Signed: Date: (Parent/Guardian)

To:

PERMISSION TO BRING A MOBILE ‘PHONE IN TO SCHOOL

I confirm that permission has/has not been granted for your child of to bring their mobile phone in to school. Please note that any mobile phone is brought in to school at the owner’s risk and it must be signed in at the School Office by 8.45 am and then collected at the end of the day.

Signed:

Date: